



NATIONAL YOUNG SCHOLARS PROGRAM

The **National Young Scholars Program (NYSP)** is seeking individuals to be hired as temporary, residential staff members for a variety of program sessions this summer. Starting in June and continuing throughout July and August, NYSP is looking to fill numerous spots in the role of **Instructional Support Staff (ISS)** members.

Please note that the instructional support position is residential.

The **National Young Scholars Program** is sponsored by the **National Center for Early Academic Excellence (NCEAE)** and is one of the only programs of its kind in the nation specifically designed and developed to identify young high-achievers with the potential to serve as future leaders. NYSP unleashes the power of high achieving 2nd, 3rd, 4th and 5th grade scholars, and encourages them to grow through adventures in learning that excite the imagination and unlock new doors of discovery. Light years ahead of standard curricula, NYSP reinvigorates the natural curiosity that is the gift of childhood. Subject areas offered through the program include: Forensics, Environment, Architecture, Anatomy and Health for the Human Body, Cultural Explorations, Extreme Weather, Entrepreneurship, and Leadership.

Instructional Support Staff Positions

Instructional support staff members are responsible for supporting faculty advisors as they implement the educational curricula and providing the best experience possible for all participants. Instructional support staff members must be able to interact with and supervise young people and provide for their safety and well-being. This position is comparable to a teacher's aide working both in and out of the classroom.

Principal Duties and Responsibilities

- Assist faculty advisors in supervising assigned groups of 24 elementary school scholars
- Assemble materials and experiments for daily lessons
- Transport materials for daily lessons
- Assist with the inventory of program materials, ensuring that all program materials are utilized each day
- Facilitate recreational activities
- Disseminate the educational content of the program as directed
- Provide supervision and assistance at the program site as assigned: breakfast, lunch, dinner and recreation time
- Conduct a nightly room check ensuring that students are safe and secure in their rooms
- Prepare students for each day's activities
- Work closely, cooperatively and amicably with all staff members
- Monitor and ensure appropriate student behavior and enforce all rules and policies as directed
- Efficiently manage the safe transportation of scholars on-site
- Attend all staff training sessions and meetings as directed
- Assist with the logistics and dispersion of classroom materials as needed

Additional Qualifications

- ✓ Must be 18 years of age
- ✓ High energy level and willingness to work extended days and hours
- ✓ Required attendance of a paid training session
- ✓ Knowledge of leadership development
- ✓ Knowledge of/experience with office equipment (phones, copy machines, computers, etc.)
- ✓ Desire to work with and around elementary school scholars

Dates of employment:

Please note that there is some flexibility in the dates for which you will work. Depending on session enrollment, staff may or may not work all sessions in a particular track.

There are a variety of tracks available throughout Maryland, North Carolina, California, Texas, Illinois, Virginia, Florida, and New York. Please visit the NCEAE website, www.nceae.org, in order to view available tracks and program dates.

Remuneration: All positions are paid by the hour and employees will be paid based on hours worked.

Please note: this is a residential program for all instructional support staff and they are required to stay at the designated housing site.

How to apply:

Submit resume and cover letter to: nysp.ats.hrsmart.com

Subject line: Instructional Support Staff

NO PHONE CALLS PLEASE